

Academy Specific Details

Individual Academy Specific Details and Information	
Name of Academy	Mears Ashby CE Primary School
This Policy was shared with the Academy Governance Committee (AGC) on:	12 th October 2022

Chair of Governors	Name: Julie Evans
	Signature: Julie Evans
	Date: 12.10.22
Headteacher	Name: Liz Crofts
	Signature: Liz Crofts
	Date: 12.10.22
Designated Safeguarding Lead (DSL) and Deputy/s (DDSL)	Name: Liz Crofts
	Signature: Liz Crofts
	Date: 12.10.22
	Name: Danielle Stapleton
	Signature: Danielle Stapleton
	Date: 12.10.22
	Name: Rae Green
	Signature: Rae Green
	Date: 12.10.22

Designated Teacher for Looked After and Previously Looked After Children	Name: Liz Crofts
	Signature: Liz Crofts
	Date: 12.10.22
Mental Health Lead	Name: Danielle Chapman
Early Help Coordinator	Partnership Co-ordinator – Partnershipadvice@nctrust.co.uk Community Connector - CommunityConnectors@nctrust.co.uk
Disclosures (4.6.2)	
<p>Disclosure</p> <p>Disclosure - When a child makes a disclosure, the procedure we follow in our Academy is also set out in paragraph 4.6.2 of this policy.</p> <p>All staff and volunteers in our Academy know what to do if a pupil tells them he/she is being abused exploited or neglected. Staff know how to manage the requirement to maintain an appropriate level of confidentiality. This means only involving those who need to be involved, such as the DSL (or DDSL) and children's social care. Staff should never promise a child that they will not tell anyone about a report of any form of abuse, as this may ultimately not be in the best interests of the child. Through regular training and updates staff are aware that they should also:</p> <ul style="list-style-type: none"> • listen to what is being said without displaying shock or disbelief; • accept what is being said; • allow the pupil to talk freely; • reassure the pupil that they are being taken seriously and that they will be supported and kept safe but not make promises which it might not be possible to keep; • never promise a pupil that they will not tell anyone - as this may ultimately not be in the best interests of the pupil; • reassure the pupil that what has happened is not their fault and not to feel ashamed for making a report; • stress that it was the right thing to tell; • listen, only asking questions when necessary to clarify. (Using the 'tell, 'explain' and • 'describe' ("TED") approach "Anything else you want to tell me?", "Can you explain/describe what you mean?"); • not criticise the alleged perpetrator; • explain what has to be done next and who has to be told; • make a record of the disclosure • pass the information to the DSL (or DDSL) immediately via 'My Concern'. 	
Systems for children to report abuse	

Children in our Academy can report abuse confidentially by speaking to any member of staff who will then follow school procedures for reporting a disclosure. At our Academy, Peer-on-peer abuse will not be tolerated and individuals (victims, perpetrators etc.) will be supported. The children also have access to a confidential 'worry box' in which they are able to drop in written disclosures.

Recording, monitoring and reviewing of concerns (4.10)

Recording

In our Academy we use 'MyConcern' for recording concerns.

Monitoring and reviewing

In our Academy we follow the procedure in paragraph 4.9 of this policy and are aware that well-kept records are essential to good child protection practice. All concerns, discussions and decisions made, and the reasons for those decisions, should be recorded within MyConcern. For volunteers/visitors to the school we have paper concern logs (pink forms) that can be used and passed to a DSL/DDSL.

Records available through 'My Concern' include:

- a clear and comprehensive summary of the concern;
- details of how the concern was followed up and resolved;
- a note of any action taken, decisions reached and the outcome.

All Information at our Academy is confidential and stored securely on 'My Concern'. Through regular training/updates, all staff are clear about the need to record and report concerns about a pupil or pupils within the Academy.

The DSL is responsible for receiving, actioning, maintaining and reviewing these records and for deciding at what point they should be shared with, or copied and passed over to, other agencies. The DSL will also be responsible for actioning tasks to colleagues.

The concerns within 'My Concern' are also reviewed regularly by the safeguarding team who will decide whether to close a case or continue to monitor it.

Online Safety (3.3)

Mechanisms to identify, intervene in, and escalate incidents

At our Academy it is essential that pupils are safeguarded from potentially harmful and inappropriate online material.

We ensure that effective procedures are in place to identify, intervene in, and escalate any incident where appropriate. Staff concerns/disclosures regarding online safety will be recorded/reported as per other disclosures.

Through their understanding of Trust/Academy policies, staff are aware that they have a responsibility to create a safe online environment where everyone have the skills, knowledge and understanding to help pupils stay safe online. In our Academy we use a service provided by Exa to alert us to web searches and visits to websites that could raise Safeguarding concerns.

Online safety in the curriculum

At our Academy, our PSHE curriculum and the wellbeing sessions develop our pupils understanding of safeguarding. We also deliver online safety sessions to all of our pupils as part of their computing curriculum. These sessions use accessible and age-appropriate online materials, including videos and quizzes, to develop the children's understanding of how to keep safe online. In the safeguarding section of the website, there are a series of links that both pupils and parents can access to further develop their understanding of online safety.

Please also visit our website for further information including details of our curriculum coverage:

www.mearsashby.northants.sch.uk

Information provided to parents/carers

Please see our website for this information: [Mears Ashby C of E Primary School - Web Links](#)

Filtering and monitoring systems to monitor staff and pupil internet usage

In our Academy we use Exa to filter and our Headteacher/DSL monitors reports of usage.

Child-On-Child Abuse

(4.3.2 (page) 19 and Appendix A2)

System for children to report child-on-child abuse

In our Academy pupils can report any forms of abuse confidentially by speaking to any member of staff who will then follow school procedures for reporting a disclosure. At our Academy, child-on-child abuse will not be tolerated and individuals (victims, perpetrators etc.) will be supported. The children also have access to a confidential 'worry box' in which they are able to drop in written disclosures.

Information as to the reporting systems in place for pupils to report child-on-child abuse is as per 'disclosures.' 4.3.2

Minimising child-on-child abuse

At our Academy we seek to minimise peer-on-peer abuse as set out in Appendix A2. Our PSHE curriculum and the work we complete on Online Safety discuss the damage of peer-on-peer abuse. By raising this with the children in an appropriate fashion we are able to arm them with the knowledge that they need to protect them from becoming victim or perpetrator of this type of abuse.

Our school values and the wider British values also underpin everything we do and we reward pupils for demonstrating these.

<p>Preventing Radicalisation and Extremism (Appendix A2)</p>
<p>Assessment of risk</p> <p>Our Academy currently assesses our risk to be LOW however the threat still remains. The key risk areas in the county of Northamptonshire continue to be online extremism due to isolation during lockdown, the potential for anonymity and site hosting across international boundaries, Extreme Right wing related terrorism and potential lone actors who are individuals who plan attacks independently of a terrorist network (but can also include those who align themselves to a terrorist network) Further detail about this assessment can be found in the Trust's 'Preventing Radicalisation and Extremism' Policy.</p> <p>We can contact Northamptonshire Police regarding any concerns:</p> <p>Prevent Constable Northamptonshire Special Branch Counter Terrorism Policing East Midlands Northamptonshire Police HQ Wooton Hall NN4 0JQ Tel: 101 Ext 348927 Mobile: 07557778423 Email: prevent@northants.pnn.police.uk</p>
<p>Mental Health (page 20/21 and Appendix A2)</p>
<p>Our Academy has the following systems and processes in place for identifying possible mental health problems, including routes to escalate and referral and accountability:</p> <p>Our academy aims to prevent mental health problems by promoting resilience as part of an integrated, whole school/academy approach to social and emotional wellbeing, which is tailored to the needs of their pupils.</p> <p>Our academy mental health lead promotes wellbeing and mental health both within school and families. This role also includes a pastoral approach and a route to Early Help.</p> <p>We encourage children to support one another through our restorative approach. We also partner with the Mental Health Support Team (MHST) from NHS Northants to provide early intervention support to pupils and families.</p>
<p>Other Relevant Policies (page 5)</p>
<ul style="list-style-type: none"> Health & Safety Policy (which covers; Visitors, First Aid, Trips, Visits and Risk Assessments);

- Staff Code of Conduct;
- Looked After and Previously Looked After Children Policy;
- Behaviour Policy;
- Equality Duty;
- Anti-Bullying Policy (including Cyberbullying);
- Physical Intervention Policy;
- Inclusion Policy;
- Supporting Pupils with Medical Conditions Policy;
- Relationships Sex and Health Education Policy;
- Attendance Policy;
- Whistleblowing Policy;
- British Values and Prevention of Radicalisation and Extremism Policy;
- Acceptable Use Policy (AUP) and Clarification and Guidance in relation to the AUP;
- Bring Your Own Device (BYOD) Policy
- Remote Education: Online safety (Safeguarding and GDPR considerations) – guidance for schools / academies
- Critical Incident Policy/Procedures.

All of the above policies can be found on the school website www.mearsashby.northants.sch.uk

Training (4.2.2)

Training – staff and volunteers working with children

At our Academy, we have an ongoing commitment to having rigorous safeguarding procedures. All staff and volunteers receive regular safeguarding updates, including annual training on the latest 'Keeping Children Safe in Education' document.

Staff are required to acknowledge that they have received safeguarding training and read important documentation and that is shared during the academic year. Volunteers are also given copies of this same documentation.

Visitors to our school are given a copy of the safeguarding leaflet which is updated regularly and available at the front office. Details are also include on the reverse of Visitors landyards.

Staff and volunteers at our Academy undertake the following training, as appropriate:

- General safeguarding awareness training
- DSL training
- Safer Recruitment training
- Prevent training
- Designated Teacher for Looked After Children training

Further details of training undertaken are set out in the table below.

Staff Training related to Safeguarding

Relevant Individuals	Training	Training provider	Date of training	Date renewal/ refresher due, if appropriate
Designated Safeguarding Lead	Liz Crofts: Lesley Pollard – Safeguarding refresher	Lesley Pollard	20 Jan 21	Jan 2023
Deputy Designated Safeguarding Lead	Danielle Stapleton: Lesley Pollard – Safeguarding refresher	Lesley Pollard		Jan 2023
	Rae Green: PDET New to DSL role	PDET	05.05.21	Jan 2023
Designated Teacher for LAC and previously LAC	Liz Crofts:	Diocese of Peterborough	06.12 22	Dec 2024
Governor Training	The Key – e-learning module – All Governors	The Key	Sept 2022	Sept 2023
Academy Awareness Raising	The Key – Safeguarding updates and refresher. All staff	The Key	01.09.22	01.09.23
Other Relevant training	Liz Crofts: Safer Recruitment Liz Crofts: Prevent Liz Crofts: Online Safety Liz Crofts: Signs of Safety	PDET Sean Arbuthnot Simon Aston NCC	18.05.21 28.04.21	